



MARTHAM BOAT DYKE TRUST (MBDT)

Application Form for Grants to Groups or Organisations

Your completed form should be emailed to mbdtclerk@gmail.com or posted to The Clerk, 2 Marten Close, Staithe Road, Martham NR29 4FG.

If you need more space for your answers, please attach extra pages.

Date of application	
Name of person or organisation making this application	
Address	
Postcode	
Telephone number	
Mobile number	
May we discuss this application with you?	YES / NO
If you are not the person we may discuss this with, please tell us who we may contact	Name Telephone number
Tell us what the objectives of the organisation are	
Where relevant, do you have Safeguarding policies in place?	
What is the grant to be used for?	
Who will receive or benefit from the grant?	
What difference will it make?	
Are you anticipating funding from any other source?	YES / NO If YES please give details
Total amount requested	£
Total cost of item/activity	£
Please include with this application your latest Audited Accounts (where applicable)	Successful applicants will be required to provide statements and documentation showing proof of purchase.



MARTHAM BOAT DYKE TRUST (MBDT)

Please give details of your organisation's bank/building society account	Name of account Bank/Building Society name Address Sort Code Account number
Who are the signatories to the account and what position do they hold?	Name Position Name Position Name Position
Please give details of any current debts	
If applicable, please give name and address of two other persons involved in running your organisation (eg Chairman, Treasurer)	Name Address Telephone No Mobile Position Name Address Telephone No Mobile Position
Who will be organising the project?	

IMPORTANT Please read these notes

Please use this checklist to ensure that you are submitting everything we need to process your application.

- You have answered all the questions on the form and signed it**
(If submitting the form by email please type in your full name)
- The appropriate people have signed this form**
- You have enclosed all the documents requested**
- Original Bank and/or Building Society statement not more than 3 months old.**
(We require original documents - not copies or transaction slips)
If you have a Pass Book - copy the pages in your pass book with your own or your group's name, account number and current balance, stamped and signed by the building society.
- Enclose copies of any estimates or quotations you have received.**
- Make a copy of this application and retain it.**

Clerk to the Trustees, 2 Marten Close, Staithe Road, Martham. Great Yarmouth. NR29 4FG



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Declaration

*I have answered all the questions to the best of my knowledge.
If circumstances change during the application process I will inform the Trust at once.*

Signature of applicant	
Date	

Note: it is a condition of the Trust that any unused portion of a grant should be returned to the Trust.

Data Protection

The information you have provided will be held securely.
We will not pass this on to anyone else without your consent and will only use it to provide you with the service you have requested.
Some anonymised information on successful applications may be used in the Trust's accounts which may be published. Individuals will not be identified.
You can contact Martham Boat Dyke Trust to request to see the information held by us or to ask for it to be erased.

Send this form and the supporting documents to: mbdtclerk@gmail.com or post to:
The Clerk to the Trustees, 2 Marten Close, Staithe Road, Martham NR29 4FG.

Case Officer to complete

Name	
Address	
Telephone	
Application serial number	

For office use only

Date application received by Martham Boat Dyke Trust	
Funding agreed/declined	
Amount awarded	£